

Town of Gorham, N. H.

Building Permit Application

The Building/Code Enforcement Official will review your application, generally within 3 days of submission for residential construction and not more than 30 days for commercial applications. If your application is denied you will be told why and what you need to provide for approval. Once approved, you will be issued a building permit. The Building Permit must be visibly displayed at all times. The applicant is responsible to see that the card is displayed and available for signature by the inspectors.

NOTE: ALL PROJECTS SUBJECT TO SITE PLAN REVIEW EXCEPT SINGLE FAMILY HOMES
PROPERTY INFORMATION

Submission Review Checklist

Street Address: _____

Tax Map # _____
Tax Lot # _____
Zoning District: _____

Subdivision/Development: _____

Unit: Residential Industrial Commercial Accessory
Timber & Ag

Is Lot located in 100-year Flood Plain Area (see FEMA maps at Town Hall)

Y N If yes, FEMA form must be submitted.

Is the portion of the property to be developed under a Current Use Assessment?

Y N If yes, a new Current Land Use map must be submitted

Contractor's Name: _____ **Owner's Name:** _____

Mailing Address: _____ **Owner's Address:** _____

City/State/Zip: _____ **City/State/Zip:** _____

Phone: _____ **Phone:** _____

Email address _____

Permit # _____

Date of submittal: _____

Received by: _____

Fee Paid: _____

W&S Approval: _____

Septic Approval: _____

PUC (pg 2) Approval: _____

Driveway Permit: _____

Site Plan Review: _____



Types of Utilities (proposed/existing)

Water Supply: Municipal/Public Well on Lot
Sewer Type: Municipal/Public Private DES Approval # _____
Heating: Electric LP Gas Oil Wood Other
Fuel Storage Size: _____ Inside or outside: _____ Above Ground / Buried _____

WATER & SEWER APPROVAL

If Municipal/Public Water and or Sewer are proposed to be utilized for the construction of a new residence, or there will be additional bedrooms or a change of use. This application must be reviewed by the Superintendent of the Water & Sewer Department located at 8 Main Street, Gorham. (603) 466-3302.

Superintendent of the Water & Sewer Dept. _____

Date: _____

Notes: _____

DRIVEWAY PERMIT

Approval from the Gorham Planning Board is required for all projects that require a driveway connection to a Town road. See the Town’s Driveway Regulations in The Gorham Zoning Ordinance. Connection to a State of New Hampshire road requires the approval of the State of New Hampshire DOT District 1 located in Lancaster, NH. (603) 788-4641.

COMPLIANCE – STATE SEPTIC SYSTEM

If Town Sewer is not required please provide the following information from the NH Department of Environmental Services (NH DES), Division of Water Supply & Pollution Control (Concord NH (603) 271-3503).

Construction Approval Number: _____ Date: _____ Size/Type of System: _____

COMPLIANCE – NEW HAMPSHIRE ENERGY CODE

All new construction (including additions over 150 square feet) must comply with the NH Energy Code – a permit will not be issued until completed EC-1 form is submitted and approved by the CEO. Permit available on-line at www.puc.nh.gov click on Energy Codes.

ADDITIONAL NOTES

Inspections: The contractor/builder is responsible for contacting the Fire Chief/Code Enforcement Officer at (603) 466-2549 to schedule all necessary inspections.

Certificates of Occupancy: In the case of a commercial building permit application for a new principal structure(s) and a residential property by request a “Certified As-Built Plan” shall be required prior to the issuance of a Certificate of Occupancy. Certification shall be provided by a NH licensed engineer or surveyor and so marked on all of the plans. Certificate of Occupancy Inspections shall be scheduled at least two (2) weeks in advance.

Appreciable Start Requirements for all Permits: new construction residences –. All work must be completed within 1 year of the date of issuance of the Building Permit. A one-year extension may be granted upon request.

Demolition of industrial, commercial and four or more residential units requires notice to the State of New Hampshire Environmental Protection Agency (DES) if asbestos is involved. All current asbestos removal guidelines must be followed as outlined at NHDES [Asbestos | NH Department of Environmental Services](http://www.nhdes.gov/Asbestos)

Fire Ruins: No owner of land in any district shall permit fire or other ruins or partial ruins to be left on a site. Within six (6) months he/she/they shall remove such ruins or partial ruins and fill or cap any excavation if necessary.

Uses Not Specifically Mentioned: If a use is not specifically mentioned in the Town of Gorham’s Zoning Ordinance then it is *not* a permitted use unless an application to the Zoning Board of Adjustment determines it is substantially similar to a permitted use.

Appeals from An Administrative Decision may be taken under RSA 676:5. The appeal shall be filed within thirty (30) days of the decision. Pursuant to RSA 674:33, the ZBA may hear and decide appeals if it is alleged there is an error in any order, requirement, decision, or determination made by an administrative official in the enforcement of the zoning ordinance adopted under RSA 674:16.

Appeals from A Zoning Board of Adjustment Decision "by any person aggrieved" (RSA676:5): If issuance of this permit authorizes construction pursuant to a decision of the Zoning Board of Adjustment, such a decision is subject to appeal within thirty (30) days of the ZBA decision; therefore, implementation during this time period is at the owner's risk. Any such appeal suspends the permit until the appeal is dealt with.

CERTIFICATION

This is to certify that the information included with this application will be followed during construction and any changes shall be only after notifying the Gorham Town Office. (Depending on the scope of the changes further approval may be required from the Building/Code Officer or the Gorham Planning Board).

This will further certify that any permit issued based on inaccurate information is subject to immediate withdrawal. That the above referenced project meets the standards as printed and amended in the NH Code of Energy Conservation. That the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and further agree to conform to all applicable laws of this jurisdiction. (Letter from the property owner must accompany this application if submitted by an agent.) I further certify that I am aware of and will comply with, any regulations or conditions imposed by the Board of Selectmen, Zoning Board of Adjustment and/or the Planning Board as it relates to this property and the proposed use.

NOTE: Signatures on this building permit authorizes the Code Official, Assessor, or their agents for the Town of Gorham to conduct inspections from time to time during, and upon completion of the work for which this permit is being issued.

Description of Work to be done:

Signature of Applicant: _____ Printed Name of Applicant: _____

Date of Application: _____ Fee _____

Fee schedule available at <https://www.gorhamnh.org/>

Approved Denied* Signature of Code Official: _____

Date: _____

Distance Rear _____

Distance Left _____

Distance Right _____

Distance Front _____

Reviewed by Board of Selectmen
