

Minutes of Selectmen's Meeting

OK
4-20-2009

TOWN OF GORHAM, NEW HAMPSHIRE

Monday, April 6, 2009

Town Hall Conference Room 2nd Floor (handicap accessible)

In Attendance:

SELECTMEN

Yves Zornio, Chairman

Paul Robitaille

Terry Oliver

William H. Jackson, Town Manager

- Adele Woods, CEO Coos County Family Health
- Katie Kelley, Coos County Family Health
- Press & Public

1. Call To Order (6:00 PM)
2. Non-Public Session (RSA 91-A:2,1) (RSA 91 -A:3, II (a), (b), (c), (d), (e)). (6:00 PM)
3. Public Session Agenda (6:30 PM)
 - a. The Chairman announced that no action had been taken in non-public session.
 - b. The Board approved the minutes of March 23, 2009.
 - c. The Board signed the weekly manifest.
 - d. **Code Enforcement Complaint** – The Town Manager told the Board that he had received a complaint from a member of the Zoning Board & Planning Board regarding the enforcement procedures currently used by the Town. He explained that the Code Officer's position was not a full-time one and had limited funding. Chief Eichler who while being the Town's full-time Fire Chief has devoted some time to handling building permits and inspections does not have the time available to drive around town and look for violations. The TM asked the Board to elaborate on their expectations for the Code Officer's position. The Board agreed that violations should be dealt with when brought to their attention and that the issue was compliance not punishment. Selectman Robitaille stated that some articles in the Ordinance needed to be re-written more clearly to aid with the enforcement.
 - e. **Ambulance Rate Adjustment** – The EMS Director, "Skid" Baillargeon is requesting that the Board revise the ambulance rates in a number of areas to be more in line with other local services. The TM gave the Board copies of the proposed rates. These were approved on a motion from Selectman Robitaille with a second from Selectman Oliver.

Roll Call Vote:	Chairman Zornio	YES
	Selectman Robitaille	YES
	Selectman Oliver	YES
- e. **Reappointment of Jane Ciacciarelli – Alternate Library Trustee** – The Board approved a request from the Library Trustees to reappoint Jane Ciacciarelli as an alternate to their Board. **All voted in the affirmative.**
4. **Other Business:** Resident Henry Sanschagrin asked the Board where they stood regarding potential trails and access points for ATV's in Gorham. The Town Manager responded that until the State of NH designates their trail for ATV use, it would be difficult for the Board to respond. If the State does a designation then the Board would hold a series of public hearings to get a sense of public sentiment prior to a final decision.

5. Public Hearing

COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FEASIBILITY STUDY PUBLIC HEARING 7:00 PM

The Town of Gorham's Board of Selectmen will be holding three consecutive Public Hearings tonight to hear public comments on a Community Development Block Grant (CDBG) Feasibility Study grant application proposal to the N.H. Community Development Finance Authority (CDFA). Up to \$12,000. is available for feasibility study grants. The proposal to be heard includes:

1. A proposed feasibility study grant for \$12,000. in CDBG funds. The funds will be used to assist the Coos County Family Health Service in analyzing future operations and identifying space requirements for a new facility in Gorham.
2. Review and adoption of Gorham's Housing and Community Development Plan.
3. Review and Re-adoption of Gorham's Residential Anti-displacement and Relocation Plan.

Chairman Yves Zornio opened the first Public Hearing at 7:00 P.M. noting that there is a handout on the project available at the entrance to the room.

The Town Manager stated that this project conforms with Gorham's Housing and Community Development Plan's Goal of "Solving community problems with long term benefits and innovative solutions". The Town Manager went on to state this project addresses the needs of the low to moderate-income population in Gorham and the surrounding area by providing increased access and availability of medical care without utilizing the more expensive alternatives of hospital emergency room care. In addition, the location in Gorham will provide a larger and more efficient facility to a population that can ill afford the transportation to an emergency room or the increased deductible associated with that use. Chairman Zornio recognized Adele Woods, CEO of the Coos County Family Health Services who described the proposal in detail.

Chairman Zornio then opened the floor to public comment on the project. Only one question was asked. Paul Robitaille inquired about the current building and its future use. Adele Woods responded that Coos County Family Health did not own the building but rather leased it. Androscoggin Valley Hospital, the owner felt they would need the building for other purposes. There being no further questions Selectman Robitaille motioned to close the Public Hearing on the project portion of the CDBG Feasibility Study Grant Hearing at 7:08 PM. Seconded by Selectman Oliver. All voted in the affirmative. (3-0). The motion passed.

Selectman Robitaille motioned to open the second Public Hearing at 7:09 PM for discussion of the adoption of Gorham's Housing and Community Development Plan. Seconded by Selectman Oliver. All voted in the affirmative. (3-0). The motion passed.

Town Manager Jackson explained that the Housing and Community Development Plan to be adopted by the Board tonight is an up-to-date Plan for 2009 with goals through 2012. Chairman Zornio opened the floor to public comment on the adoption of the Housing and Community Development Plan. Chairman Zornio asked if there were any questions from the public. There being none, Selectman Robitaille motioned to close the Public Hearing on the adoption of the Housing and Community Development Plan portion of the CDBG Feasibility Study Grant Hearing at 7:13 PM. Seconded by Selectman Oliver. All voted in the affirmative. (3-0). The motion passed.

Selectman Robitaille motioned to open the third Public Hearing at 7:15 PM for discussion of the Residential Anti-Displacement and Relocation Assistance Plan. Seconded by Selectman Oliver. All voted in the affirmative. (3-0). The motion passed.

The Town Manager explained that if any displacement takes place as a result of the project, the Uniform Relocation Act must be followed, which requires that any displaced household or business in a project using any federal funds must be found comparable housing in a comparable neighborhood at a comparable price. It is not the intent of this project to require displacement or relocation. Under the certification section of the application, the Town will certify that the Residential Anti-Displacement & Relocation (RARA) plan is in place, and in the event that it is discovered that this specific project does displace persons or households, a displacement implementation plan must be submitted to the CDFA prior to obligating or expending funds. Chairman Zornio opened the floor to public comment on the Residential Anti-Displacement and Relocation Plan. There were no questions from the public in attendance. Selectman Robitaille motioned to close the Public Hearing on the re-adoption of the Residential Anti-Displacement and Relocation Plan portion of the CDBG Feasibility Study Grant Hearing at 7:20 PM. Seconded by Selectman Oliver. All voted in the affirmative. (3-0). The motion passed.

Selectman Robitaille motioned to approve the submittal of the application and vote to authorize the Town Manager to sign and submit the application, and upon approval of the CDBG application to further authorize the Town Manager to execute any documents; which may be necessary to effectuate the CDBG contract. Seconded by Selectman Oliver. All voted in the affirmative (3-0). The motion passed.

Selectman Robitaille motioned to adopt the updated Housing and Community Development Plan. Seconded by Selectman Oliver. All voted in favor (3-0). The motion passed.
Selectman Robitaille motioned to adopt the Residential Anti-Displacement & Relocation Assistance Plan. Seconded by Selectman Oliver. All voted in favor (3-0). The motion passed.

Chairman Zornio closed the Public Hearing process at 7:30 PM

6. **Date for Next Meeting:** April 20, 2009

7. **Non-Public Session:** (RSA 91-A: 2, 1) (RSA 91 -A: 3, II (a), (b), (c), (d), (e)). *[If required]*

8. **Adjournment** - On a motion from Selectman Robitaille with a second from Selectman Oliver, the Board voted to adjourn the meeting at 7:50 PM. All voted in the affirmative.