

# Selectmen's Meeting Minutes

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3-29-20

## TOWN OF GORHAM, NEW HAMPSHIRE

Monday, March 22, 2010

Town Hall Meeting Room 2nd Floor

(Handicap accessible)

In Attendance: Selectmen

Paul Robitaille, Chairman

Terry Oliver

David Graham

William H. Jackson, *Interim* Town Manager

Cathy Conway, NCIC

Max Mikitias, AV Economic Development Director

Member of the Press

Members of the Public

1. Call To Order (6:00 PM)

2. Non-Public Session: (RSA 91-A: 2, 1) (RSA 91 -A: 3, II (a), (b), (c), (d), (e)).

3. Public Session Agenda (6:30 PM)

a. The Chairman announced that no action had been taken in non-public session and that the Non-Public Session.

### Agenda Items -

~ *Sign Weekly Manifest* - The Board signed the weekly manifest.

~ *Approve* - The Board approved the minutes of 3/8/2010. Manager.

~ *Appointments* - The following appointments were made on a motion from Selectman Oliver and a second from Selectmen Graham:

1. Chairman of the Board of selectmen - Paul Robitaille
2. Selectmen's Representative to the Planning Board - Paul Robitaille
3. Selectmen's Representative to the budget Committee - Terry Oliver
4. Selectmen's Representative to AVRRDD - Yves Zornio
5. Selectmen's 1<sup>st</sup> Representative to AVRRDD - Terry Oliver
6. Selectmen's 2<sup>nd</sup> Representative to AVRRDD - David Graham

The following appointments were made pending the acceptance of those re-appointed>

1. Zoning Board for 3 years - Wayne Flynn
2. Conservation Committee for 3 years - Steve Malespini
3. Conservation Committee for 3 years - Walt Wintturi
4. Forest Committee for 3 years - Lee Carroll
5. Forest Committee for 3 years - Ted Miller

~ *Final Vote* - Chairman Robitaille called for a final vote regarding the Acquisition or Sale of Land, Buildings, or both under RSA 41:14-a. Having held the required two public hearings on the sale (\$1.00) of excess Town land between NH Route 16 and Tax Map U-13, Lots 34, 34a and 35. The Board must take their final vote to approve or reject the sale. This excess land is owned by the Town and is unbuildable. It will be made part of the above named lots. This sale has received approval of both the Gorham Conservation Committee and the Gorham Planning Board at their meetings held on January 19, 2010. Selectman Graham moved to approve the sale receiving a second from Selectman Oliver.

<b>Roll Call Vote:</b>	<b>Chairman Robitaille</b>	<b>YES</b>
	<b>Selectman Oliver</b>	<b>YES</b>
	<b>Selectmen Graham</b>	<b>YES</b>

~ *Auditor Request* - The Town Manager asked the Board to consider closing the Ambulance Donation Fund and issuing a check in the amount of \$82.92 to GEMS (the ambulance department's association). The Town's Auditor has recommended that we close out this account, which has been inactive since the early 1990's. **On a motion from Selectman Oliver with a second from Selectman Graham, the Board voted in the affirmative to follow the auditor's recommendation.**

## CDBG Public Hearing

Chairman Robitaille called for the opening of the first public hearing related to the CDBG Application on behalf of the Icy Gulch Smokehouse Pub and Restaurant at 7 PM. The was moved by Selectman Oliver with a second from Selectman Graham.

Roll Call Vote:	Chairman Robitaille	YES
	Selectman Oliver	YES
	Selectmen Graham	YES

Cathy Conway of NCIC explained that the Community Development Block Grant funds are available to municipalities and counties for economic development, public facility and housing rehabilitation projects and feasibility studies that primarily benefit low and moderate-income persons. The funds are available through the NH Community Development Finance Authority. The Town of Gorham is eligible for up to \$500,000 a year for public facility/housing rehabilitation, up to \$500,000 a year for economic development projects, as well as up to \$500,000 a year in emergency funds. Feasibility Study funds are available for up to \$12,000 per year.

The proposed application to the Community Development Finance Authority is for \$177,500 in Community Development Block Grant Economic Development funds. The Town will retain \$20,000 for administrative costs and sub-grant \$157,500 to Northern Community Investment Corp (NCIC). NCIC will retain \$5,000 for loan servicing costs and loan \$152,500 to Icy Gulch Smokehouse Pub and Restaurant in Gorham to help establish a restaurant and meat deli in Gorham. As a result of the project, Icy Gulch will create 17 jobs, the majority of which are filled by persons of low or moderate incomes. This project conforms with Gorham's Housing and Community Development Plan's Goal of "Promoting the retention and expansion of employment opportunities".

**"Chairman Robitaille called for a Public Comment..."**

Max Mikitias Economic Development Director for the Androscoggin Valley urged the Board to support this project. He strongly felt that the addition of a first rate deli in the area was lacking and would be well received by the public. He also stressed the employment opportunities that will be offered to low to moderate-income families.

Since there were no further comments, Selectman Oliver moved to close the first public comment portion at 7:04 PM with a second from Selectman Graham.

Roll Call Vote:	Chairman Robitaille	YES
	Selectman Oliver	YES
	Selectmen Graham	YES

Selectman Oliver moved to open the second public hearing at 7:05 PM for the discussion and adoption of Gorham's 2010 Housing and Community Development Plan with a second from Selectman Graham.

Roll Call Vote:	Chairman Robitaille	YES
	Selectman Oliver	YES
	Selectmen Graham	YES

Town Manager Jackson explained the purpose of the Housing and Community Development Plan (attached) outlining the goals of the plan. After reading the Plan, Jackson underscored that economic development is one of the Town's important goals not only for its direct economic benefit but also for its effect on employment of low to moderate individuals.

**"Chairman Robitaille called for Public Comment..."**

Hearing no comments, Selectman Oliver moved to close the public portion of the second public hearing at 7:09 PM with a second from Selectman Graham.

Roll Call Vote:	Chairman Robitaille	YES
	Selectman Oliver	YES
	Selectmen Graham	YES

Selectman Oliver moved to open the third public hearing at 7:10 PM for discussion and adoption of Gorham's 2010 Residential Anti-Displacement and Relocation Assistance Plan with a second from Selectman Graham.

Roll Call Vote:	Chairman Robitaille	YES
	Selectman Oliver	YES
	Selectmen Graham	YES

Town Manager Jackson explained that no displacement would take place as a result of this project. Under the certification section of the application, the Town will certify that the Residential Anti-displacement Relocation (RARA) Plan (attached) is in place, and in the event that it is discovered that this specific project does displace persons or households, a displacement implementation plan must be submitted to CDFA prior to obligating or expending funds.

**"Chairman Robitaille called for Public Comment"**

Selectman Oliver moved to close the public portion of the third public hearing at 7:12 PM with a second from Selectman Graham.

Roll Call Vote:	Chairman Robitaille	YES
	Selectman Oliver	YES
	Selectmen Graham	YES

### CDBG FINAL VOTES

1. Selectman Oliver moved to approve the submittal of the application and vote to authorize Chairman Paul Robitaille to sign and submit the application, and on approval of the CDBG Application, authorize Paul Robitaille to execute any documents that may be necessary to effectuate the CDBG Contract with a second from Selectman Graham.

Roll Call Vote:	Chairman Robitaille	YES
	Selectman Oliver	YES
	Selectmen Graham	YES

2. Selectman Oliver moved to adopt the 2010 Housing and Community Development Plan with a second from Selectman Graham.

Roll Call Vote:	Chairman Robitaille	YES
	Selectman Oliver	YES
	Selectmen Graham	YES

3. Selectman Oliver moved to adopt the 2010 Residential Anti-displacement and Relocation Assistance Plan with a second from Selectman Graham.

Roll Call Vote:	Chairman Robitaille	YES
	Selectman Oliver	YES
	Selectmen Graham	YES

4. Selectman Oliver moved to close the CDBG Public Hearing at 7:15 PM, with a second from Selectman Graham.

Roll Call Vote:	Chairman Robitaille	YES
	Selectman Oliver	YES
	Selectmen Graham	YES

4. Other Business: None

5. Public Comment: None

6. Date for Next Meeting: **March 29, 2010**

7. Non-Public Session: (RSA 91-A: 2, 1) (RSA 91 -A: 3, II (a), (b), (c), (d), (e)).

8. Adjournment - On a motion from Selectman Oliver with a second from Selectman Graham, the Board voted to adjourn the meeting at 7:25 PM. All voted in the affirmative.