

**MINUTES OF SELECTMEN'S MEETING**

**TOWN OF GORHAM**

**MONDAY, JUNE 3, 2013, 6:00 PM**

**GORHAM TOWN HALL**

Gorham Selectmen present: Bill Jackson, Jeff Schall, Paul Robitaille (excused absence)

Also present: Robin L. Frost, Town Manager; Henry Sanschagrín, Steve Gauthier; Dennis Arguin; Michelle Lutz, Assessing Clerk

**1. Call to Order:** The meeting was called to order at 6:00 by Selectman Jackson. Selectman Jackson explained that Chairman Robitaille was not present at the meeting because he had been called out of Town. Selectman Jackson went on to say that his absence was an excused absence.

**2. Appointments:** No appointments were scheduled.

**3. New Business:**

**a) Public Hearing Date for ATV Use on Public Roads:** The Board and TM Frost discussed the date and agreed upon June 17, 2013 at 7:00 pm in the Auditorium, after the Selectmen's Meeting scheduled at 6:00 pm. The Board asked Henry Sanschagrín to pass this information to the ATV club.

**b) 2012 Abatements:** TM Frost had presented packets of information with a spreadsheet along with a memo from KRT Appraisers with regard to the list of abatement requests. TM Frost informed the Board that Michelle Lutz was present and prepared to give an update on the items that were forwarded to Skip Sansoucy, the Town's Utilities Assessor. Further discussion took place regarding the abatements, and it was agreed to pass over the abatements because of Chairman Robitaille's absence. **Selectman Jackson made a motion to pass over 2012 Abatements until the meeting on June 10<sup>th</sup>, seconded by Selectman Schall, voted unanimously.**

**4. Old Business:** There was nothing noted on the Agenda. Selectman Schall asked TM Frost for an update with regard to the culvert repair on Evergreen Road. TM Frost informed Selectman Schall that Public Works Director Holmes informed her that it was placed on his list of projects to take care of. Selectman Schall went on to state that culverts that had been repaired on both Hemlock and Mt. Carter Drive had new culverts installed when their repairs had taken place. Selectman Schall asked/stated that if the actual culvert on Evergreen Road was in proper working order and not damaged that the Town could reuse that culvert indicating that it could simply be reset.

Selectman Jackson asked about the paving that Pike Industries had completed on Gorham Hill. Further discussion took place regarding whether or not the paving was complete.

**5. Public Comment:** Steve Gauthier informed the Board that he had previously been an employee of Pike Industries, and felt that the paving was not yet complete. Mr. Gauthier went on to say that he felt the paving crew would be brought back into Town to complete the work on Gorham Hill, noting that the State now paints the lines immediately and will re-paint the lines when the work is done.

**6. Other Business:**

**a) Town Manager's Update:** TM Frost informed the Board that she received complaints on signs on local businesses and on signs that are now abandoned businesses. TM Frost went on to tell the Board that CEO John

—Scarinza is looking for direction on this issue. TM Frost went on to say that some signs are okay, while others are in disrepair or unsightly. Selectman Jackson stated that the issue had been addressed in the sign ordinance. Selectman Jackson went on to say that the issue needed to be enforced. Selectman Schall also stated that signs should be fixed or taken down. Further discussion took place regarding abandoned signs and it was agreed that signs either needed to be in good repair and maintained or taken down. TM Frost thanked the Board and told them that she would pass the information along to Mr. Scarinza.

TM Frost informed the Board that a walking program for the Town employees begins June 9<sup>th</sup> thru July 20<sup>th</sup>, as part of the wellness program. TM Frost informed the Board that a Walk NH two-mile walk would be taking place on Tuesday, June 4<sup>th</sup> on the intermodal trail.

TM Frost also informed the Board that there is a Budget Committee meeting scheduled for Wednesday, June 5 at 6:00 pm.

**b) Selectmen's Updates:** Selectman Schall asked about the status of the potholes. TM Frost informed the Board that Public Works Director Holmes has that on his list of items to take care of. Selectman Schall informed the Board and TM Frost that he had been approached about the baseball issue and Don Provencher, stating that he felt it that it should be put on the agenda. Selectman Schall went on to say that his personal comments included the fact that he feels that from Mr. Provencher's respect, that the issue is not adequately addressed, stating that the responsible party for the game when the incident occurs should be taking care of damages (school if school baseball game; town if it is a recreation department baseball game). Selectman Schall went on to say that it definitely should not be carte blanche, but the damages should be addressed appropriately. Selectman Jackson went on to say that this has been an issue for years, stating that the school's attorney is adamant that the school will not pay for damages. Selectman Jackson went on to say that in the past the Town has tried to help with broken windshields, but believe that has been changed. Selectman Jackson went on to inform Selectman Schall that there was a file in the office regarding this issue. Selectman Jackson asked that TM Frost share the file that is in the office with Selectman Schall so that he may review it.

**c) Approval of Minutes (May 20, 2013):** Selectman Jackson made a motion to approve the Minutes of May 20, seconded by Selectman Schall, approved unanimously.

**d) Sign Manifest:** All manifests were signed.

**e) Sign Abatements and Exemptions (if necessary):** Abatements will be revisited on Monday, June 10, 2013, when the full Board as well as the Assessor are present.

The Board allowed Dennis Arguin to address the Board and TM Frost. TM Frost informed the Board that Jeff Blecharczyk of NHDES, Rick Eichler, Wally & Nathan Corrigan and Chad Miller visited the following sites: Gateway Trailer Park, where the Androscoggin River and Moose River meet, the controlled burn site off Main Street, and following those sites TM Frost and Jeff Blecharczyk met with Mr. Arguin at his property. TM Frost informed Mr. Arguin that she is waiting on reports from Mr. Blecharczyk. Further discussion took place about the meeting and how FEMA can get involved to assist with the situation. TM Frost informed the Board and Mr. Arguin that she would contact FEMA while waiting for the report from the State.

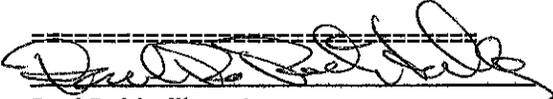
TM Frost asked the Board if they would approve the Agreement for the Feasibility Study for the Resource Center, noting that it is a typical AIA contract. **After further discussion, Selectman Schall made a motion to accept the Agreement, seconded by Selectman Jackson, voted unanimously.**

TM Frost also presented the Board with a grant application to the Public Utilities Commission for the installation of two pellet boilers at the Town Garage, which Rick Eichler prepared. TM Frost went on to inform the Board that project/grant is for approximately \$106,000, noting that the Town would need to give a \$5,000 match if the Town is awarded the grant. TM Frost stated that the money for the \$5,000 match would be taken from the Building Maintenance line. Selectman Jackson made a motion to approve the application process for the Pellet Boiler Grant for the Public Works Garage, seconded by Selectman Schall, approved unanimously.

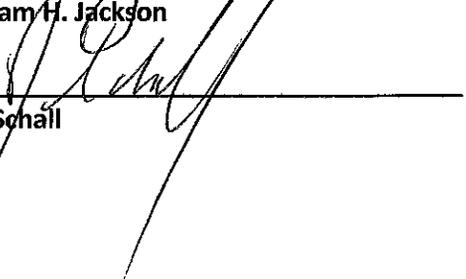
**7. Non-Public Session:** There was no need for non-public session

**8. Adjournment:** The meeting was adjourned at 6:43 PM.

**REVIEWED AND APPROVED:**

  
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Paul Robitaille

  
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William H. Jackson

  
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Jeff Schall