

Minutes of Gorham Public Library Trustee Meeting of 7/12/11

Present: Trustees: Gail Wigler (Chair), Rufus Ansley (Treasurer), Todd Butler (Secretary)
Staff: Elizabeth Thompson, Director

Gail Wigler called the meeting to order at 6:00 pm.

1. Rufus Ansley moved to accept the minutes from the Trustee Meeting of 5/17/11. Gail Wigler seconded. The motion passed unanimously.
2. Rufus Ansley moved to accept the resignation of Todd Butler with regret as trustee. He is relocating with regret to take a new job. Elizabeth Thompson expressed her thanks to Todd for his efforts to improve the library. Gail Wigler seconded. The motion passed unanimously.
3. Elizabeth Thompson reviewed and updated the budget.
4. Rufus Ansley presented a draft disbursement agreement between the Town of Gorham and the Library Trustees. Rufus Ansley moved to accept this agreement. Gail Wigler seconded. The motion passed unanimously.
5. The trustees reviewed a personnel draft policy. Todd Butler moved to accept and implement this. Gail Wigler seconded. The motion passed unanimously.
6. Elizabeth Thompson provided the Director's update. Elizabeth presented a letter for the trustees to sign and mail to the State Librarian in support of the "Save the State Library Vans" campaign. The trustees and director signed this letter. The summer reading program is going well, attended by 23 children on average. The moving of books from the library for the installation of new shelves will take place on August 20 and the books will be returned to the new shelves on week later on the 27th. The next meeting will be on August 16 at 6:00pm.

The meeting adjourned at 6:45pm.