

Minutes of Gorham Public Library

Trustees Meeting 10/04/2016

Trustees Present:

Aaron Gorban, Gail Wigler, Clint Emmett, Margaret Laperle

Staff/ Others Present:

Elizabeth Thompson, Director and Paul Robitaille, Planning Board

Agenda/ Discussion:

The meeting was called to order by Chairperson Aaron Gorban at 6:00pm.

After review of the minutes of the meeting of August 23rd, 2016, a motion was made to accept the minutes by Aaron Gorban, and was seconded Gail Wigler.. Motion passed unanimously.

Mark Yourison Construction has arrived to finish work on the face of the library. Final touch ups were done and a quote of \$600 was given in a verbal quote to Elizabeth Thompson to paint and touch up the portico. Funds for this will come from town appropriation.

Treasurer's Report:

Copies of financial reports/statements were provided for review.

The budget and expenditures are on track as forecasted.

Director's Report:

GPL Director Elizabeth Thompson reported on the following items:

- Fitzgerald donation matching funds of \$3000 were received. This enables the ongoing program for 3D printing. It is a well attended class with 11 members. Dave Landry continues to teach this and is enjoying the experience. GPL is grateful for his enthusiasm. .
- Shannon Buteau has been assisting with other programming, working with children on electrical programs, and a branch of the STEM program offered at GPL.
- Elizabeth will attend the New England Library Association conference from Oct 15th-18th.
- The release party for Wally Whale's While Adventure will be held on October 25th at 7pm at GPL. This a book project in conjunction with Ed Fed Elementary students.
- AudioVisual programming use is up 62% as of this point from the prior year- this is a great increase for the Library and reflects community use and involvement.
- GPL membership is up 10.4% over the past year.

- Upcoming events include:
 - In October, the humanities fall series will start, titled "Women out of the Kitchen." This project is sponsored by White Mountains Community College, GPL, and Berlin Public Library.
 - Ben Kilham, a local bear rescuer/rehab specialist will present at the Medallion Opera House on October 6th at 7pm.
 - October 13th, "Short History of Islam," a Humanities program, will be presented at GPL at 7pm.

Action Items:

Paul Robitaille, a member of the Town of Gorham Planning Board was in attendance at the meeting tonight. He has invited members of the board to attend a planning session seeking input and ideas on a new 10 year plan for the Town of Gorham. This meeting will be held on October 29th from 9am to 12pm. Work will begin on a 10 year plan for Gorham and will take place with the North Country Council.

A rough budget for the library was discussed among the trustees and the Library Director. Many portions of the budget are not solid numbers yet, such as insurance benefits and personnel costs, but a 3% increase in programming costs is forecasted. This is reflected in the draft of the budget. Further discussion and number entry will take place at the next meeting.

GPL will need a new computer (desktop) and printer- there are currently printing problems for patrons with the ChromeBox and cloud-based printing.

Aaron will explore the possibility of writing a grant for the funding of approximately \$5000 to reset and update the handicap accessibility rail at GPL.

Next Meeting:

Next meeting will be held on Monday, November 14th, 2016 at 6:00pm.

A motion to adjourn passed unanimously and the meeting ended at 7:15 pm