

# Town of Gorham, N. H.

## Building Permit Application

The Building/Code Enforcement Official will review your application, generally within 3 days of submission for residential construction and not more than 30 days for commercial applications. If your application is denied you will be told why and what you need to provide for approval. Once approved, you will be issued a building permit and given a building permit card. The Building Permit Card is made of heavyweight cardboard and must be visibly displayed at all times. The applicant is responsible to see that the card is displayed and available for signature by the inspectors.

**NOTE: ALL PROJECTS SUBJECT TO SITE PLAN REVIEW EXCEPT SINGLE FAMILY HOMES**

### PROPERTY INFORMATION

**Street Address:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Tax Map #** \_\_\_\_\_

**Tax Lot #** \_\_\_\_\_

**Zoning District:** \_\_\_\_\_

**Subdivision/Development Name:** \_\_\_\_\_

**Unit:** Residential  Industrial  Commercial  Accessory

**Is Lot located in 100 year Flood Plain Area (see FEMA maps at Town Hall)**

Y  N

**Is the portion of the property to be developed under a Current Use Assessment?**

Y  N

**If yes, a new Current Land Use map *must* accompany this application**

Applicant's Name: \_\_\_\_\_ Owner's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Owner's Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

### Submission Review Checklist

Permit # \_\_\_\_\_

Date of submittal: \_\_\_\_\_

Received by: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

W&S Approval: \_\_\_\_\_

Septic Approval: \_\_\_\_\_

PUC Approval: \_\_\_\_\_

Driveway Permit: \_\_\_\_\_

Site Plan Review: \_\_\_\_\_



Types of Utilities (proposed/existing)

Water Supply: Municipal/Public  Well on Lot   
 Sewer Type: Municipal/Public  Private  DES Approval # \_\_\_\_\_  
 Heating: Electric  LP Gas  Oil  Wood  Other   
 Fuel Storage Size: \_\_\_\_\_ Inside or outside: \_\_\_\_\_ Above Ground / Buried \_\_\_\_\_

WATER & SEWER APPROVAL

If Municipal/Public Water and or Sewer are proposed to be utilized for the construction of a new residence, or there will be additional bedrooms or a change of use. This application must be reviewed by the Superintendent of the Water & Sewer Department located at 8 Main Street, Gorham. (603) 466-3302.

Superintendent of the Water & Sewer Dept. \_\_\_\_\_

Date: \_\_\_\_\_

Notes: \_\_\_\_\_

DRIVEWAY PERMIT

Approval from the Gorham Planning Board is required for all projects that require a driveway connection to a Town road. See the Town’s Driveway Regulations in The Gorham Zoning Ordinance. Connection to a State of New Hampshire road requires the approval of the State of New Hampshire DOT District 1 located in Lancaster, NH. (603) 788-4641.

COMPLIANCE – STATE SEPTIC SYSTEM

If Town Sewer is not required please provide the following information from the NH Department of Environmental Services (NH DES), Division of Water Supply & Pollution Control (Concord NH (603) 271-3503).

Construction Approval Number: \_\_\_\_\_ Date: \_\_\_\_\_ Size/Type of System: \_\_\_\_\_

COMPLIANCE – NEW HAMPSHIRE ENERGY CODE

All new construction (including additions over 150 square feet) must comply with the NH Energy Code – a permit will not be issued until approval is received from the Public Utilities Commission. Permit available on-line at [www.puc.nh.gov](http://www.puc.nh.gov) click on Energy Codes.

ADDITIONAL NOTES

Inspections: The contractor/builder is responsible for contacting the Fire Chief/Code Enforcement Officer at (603) 466-2549 to schedule all necessary inspections.

Certificates of Occupancy: In the case of a building permit application for a new principal structure(s) a “Certified As-Built Plan” shall be required prior to the issuance of a Certificate of Occupancy. Certification shall be provided by a NH licensed engineer or surveyor and so marked on all of the plans. Certificate of Occupancy Inspections shall be scheduled at least two (2) weeks in advance.

Appreciable Start Requirements for all Permits: new construction residences – Four (4) months from date of approval (foundation in and capped). All other work – six (6) months from date of approval to actively proceed and/or make an appreciable start. If you do not make an appreciable start, the application will lapse and you will need to re-apply. All work must be completed with exteriors finished within 2 years of the date of issuance of the Building Permit.

Demolition of industrial, commercial and four or more residential units requires notice to the State of New Hampshire Environmental Protection Agency (DES) if asbestos is involved

- Asbestos Containing Materials (ACM);  
 Friable = Any material that contains more than 1% asbestos and can be crumbled, pulverized, or reduced to powder by hand pressure.  
 Non-friable = any material that contains more than 1% asbestos and cannot be pulverized under hand pressure.
- Regulated Asbestos Containing Materials (RACM)
  - Friable asbestos material.
  - Category I non-friable ACM that has become friable.

- Category I non- friable ACM that will be reduced to powder by the forces expected to act upon the material in the course of demolition or renovation operations.
- Category I non-friable ACM that will be, or has been, subjected to sanding, grinding, cutting, or abrading; and
- Category II non-friable ACM that has a high probability of becoming, or has become, crumbled, pulverized, or
- Category II non-friable ACM that has a high probability of becoming, or has become, crumbled, pulverized, or reduced to powder by the forces expected to act upon the material in the course of demolition or renovation operations.

Summary of ASB-9: Asbestos Siding and Roofing Removal Guidelines for Homeowners.

- The removal of siding and roofing can be legally performed by homeowners, general contractors, or licensed abatement contractors as long as each does not violate the National Emissions Standards for Hazardous Air Pollutants and complies with OSHA standards.
- If the homeowner has tenants then the homeowner has to follow the same regulations that apply to contractors.
- The homeowner (or contractor removing the material) is responsible for determining the condition of the asbestos material (“non-friable” or “friable”).
- The homeowner may remove the material himself if the siding/roofing is in good condition. If the material is found to be friable, the homeowner may still elect to do the removal work but should exercise caution.
- the homeowner is responsible for the proper disposal of asbestos material

Summary of ASB-8: Asbestos Siding and Roofing Removal Guidelines for Contractors.

RACM can only be removed by a licensed asbestos abatement contractor with the exception of an individual homeowner with no tenants doing work on his own single family home.

Appeals From An Administrative Decision may be taken under RSA 676:5. The appeal shall be filed within thirty (30) days of the decision. Pursuant to RSA 674:33, the ZBA may hear and decide appeals if it is alleged there is an error in any order, requirement, decision, or determination made by an administrative official in the enforcement of the zoning ordinance adopted under RSA 674:16.

Appeals From A Zoning Board Of Adjustment Decision “by any person aggrieved” (RSA676:5): If issuance of this permit authorizes construction pursuant to a decision of the Zoning Board of Adjustment, such a decision is subject to appeal within thirty (30) days of the ZBA decision; therefore, implementation during this time period is at the owner’s risk. Any such appeal suspends the permit until the appeal is dealt with.

CERTIFICATION

**This is to certify that the information included with this application will be followed during construction and any changes shall be only after notifying the Gorham Town Office. (Depending on the scope of the changes further approval may be required from the Building/Code Officer or the Gorham Planning Board).**

**This will further certify that any permit issued based on inaccurate information is subject to immediate withdrawal. That the above referenced project meets the standards as printed and amended in the NH Code of Energy Conservation. That the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and further agree to conform to all applicable laws of this jurisdiction. (Letter from the property owner must accompany this application if submitted by an agent.) I further certify that I am aware of and will comply with, any regulations or conditions imposed by the Board of Selectmen, Zoning Board of Adjustment and/or the Planning Board as it relates to this property and the proposed use.**

NOTE: Signatures on this building permit authorizes the Code Official, Assessor, or their agents for the Town of Gorham to conduct inspections from time to time during, and upon completion of the work for which this permit is being issued.

Signature of Applicant: \_\_\_\_\_ Printed Name of Applicant: \_\_\_\_\_

Date of Application: \_\_\_\_\_

Approved  Denied\*  Signature of Code Official: \_\_\_\_\_

Description of Work to be done:

NOTE: Setback Distances from structures to all property lines. Remember the front setback is measured from your property line not the road!

PROPOSED & EXISTING

Distance Rear _____		
Distance Left _____		Distance Right _____
Distance Front _____		

Name of Street: \_\_\_\_\_ Tax Map & Lot # \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Reviewed by Board of Selectmen

\_\_\_\_\_